



**Philadelphia University
Language Center
First Semester- 2020/2021**

Module Syllabus

Module Title: English skills 103 Level: Intermediate Prerequisite (s): English 99,101,102	Module Code: 0130103 Credit Hours:3 Credit Hours:3 Lecture Time: Section:
Lecturer's Name: Rank: Office Number: Office Hours: Phone:067499000 Ext: E-mail:	

Course Coordinator: Dr. Laika Al Hammuri

Course Description:

English Skills 103 is an advanced course that focuses mainly on developing listening, speaking, and writing skills through an integrated approach. It aims at providing students with the tools to be effective communicators in English.

Course Objectives:

By the end of the course, students are expected to

1. participate effectively in discussions on various topics.
2. use appropriate vocabulary to express themselves in different situations.
3. understand different audio and video materials.
4. think critically about a topic and express and develop their own opinions.
5. write well organized and cohesive cover letters , formal reports, and descriptive and opinion essays .

Teaching Methods:

Lectures, Discussion Groups, Tutorials, Problem Solving, Debates

Course Materials**Books**

1. Paul Dummett, John Hughes, & Helen Stephenson (2015), Life . National Geographic Learning .
2. Paul Dummett, John Hughes, & Helen Stephenson. (2015) Life. (Work book) . National Geographic Learning .

- Supplemental DVD-ROM & Video with practice material

Support Material(s):

Audio cassettes\CDs- companion web site and videos

1. Supplementary Readings (Books, Periodicals)
2. Study Guide(s) (where available)
3. Homework and Laboratory Guide(s) (where applicable):
Students should visit the library to do their assignments.

Some useful Internet Resources:**Listening :**

www.englishlistening.com

www.esl-lab.com

www.ello.org/

www.npr.org

www.voanews.com

Speaking:

www.englishclub.com

www.soundsofenglish.org

www.eslcafe.com

Writing:

www.writing-world.com

Games :

www.languagegames.org.

Other useful sites :

<http://www.eslpartyland.com/teachers/nov/grammar.htm>

<http://a4esl.org>

<http://www.rong-chang.com>

<http://english-zone.com/index.php>

<http://www.lovetolearnplace.com>

<http://polyglot.lss.wise.edu/lss/lang/teach.html>

<http://ccat.sas.upenn.edu/jod/teachdemo/teachdemo.html>

<http://www.ohiou.edu/esl/teacher/technology/index.html>

Contribution to Program Learning Outcomes:

Intended Learning Outcomes: (Knowledge and Understanding, Cognitive Skills, Communication Skills, Transferable skills).

a. Knowledge & Understanding:

Listening

- Comprehending various dialogues.
- Understanding different accents.

Speaking

- Speaking fluently and accurately.

Writing

- Writing various types of essays ,emails and online reports.

b. Cognitive Skills (Thinking & Analysis)

- Developing students' own critical thinking skills
- developing students ability in expressing their own opinions on various topics

Listening

- Analyzing different dialogues and conversations by native speakers.

Video

Comprehending and responding to videos .

Writing:

- Writing well -organized coherent essays.
- Writing cover letters, Argumentative and descriptive essays and formal reports and emails.

c- Communicative Skills (personal and Academic)

Reading

- Discussing the topic with students in small discussion groups and encouraging students to present their points of view and work individually or within a team.

Speaking

- Becoming more confident of their speaking abilities.

Writing

-Writing well -organized coherent essays, and reports.

d. Practical and Subject Specific Skills (transferable Skills)

Listening

-Analyzing interviews, stories and conversations.

Speaking

-Using language functions in different social situations.

--Using language communicatively for interaction in real life situations.

-Expressing oneself fluently and accurately in job interviews and business presentations.

Writing

-Writing resumes, cover letters, essays and online reports.

Assessment Instruments

Modes of Assessment	Score	Date
First Exam		
Second Exam	30	
Quizzes/Homework and daily work	20	
Final Exam	50	
Total	100	

Documentation and Academic Honesty

Students are expected to complete all homework, papers and projects independently (unless otherwise specified); any work must be yours and yours alone. Working together for anything other than data collection, relying on students' work from previous semesters and/or plagiarizing published research is considered cheating.

1. Documentation Style (with illustrative examples)

References:

Books: All books are available at the library

Reading References:

- 1.. Goatly, Andrew.(2000).Critical Reading and Writing : An Introductory Case Book . Routledge .
2. Heavers, Kathy &Coman, Marcia. (1991). What you Need to Know about Reading Comprehension and Speed, Skimming and Scanning &Reading for Pleasure. Lincolnwood.
3. Fairbairn, Gavin (1991). Reading, Writing and Reasoning: A Guide for Students .Open University Press.

Writing References:

1. Frank, O'Hare & Robert Funk (2000).The Modern Writer's Handbook. Allyn & Bacon
2. Phyllis, Crème & Mary Lea.(1997). Writing at University: A Guide for Students .Open University Press
3. Raimes, Ann (1999). Keys for Writers: A Brief Handbook. Houghton Mifflin Company.

Speaking References:

1. Theibert, Philip. (2003). How to Give a Damn Good Speech . Jaico Publishing House
2. Gronbeck, Bruce. (1991).Principles of Speech Communication. Harper Collins
3. Griffin, Jack. (1994) How to Say it Best : Choice Words , Phrases Griffin .Prentice Hall

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Students are expected to respect and uphold the standards of honesty in all their activities. Any cheating or plagiarism will result in disciplinary action to be determined by the instructor based on the severity and nature of the offense.

2. Avoiding Plagiarism

Plagiarism is a serious academic offense that will result in your failing the course. Learning notes by heart and repeating the information word by word in the exam is a type of plagiarism.

Course academic calendar

English 103 study plan

Week	Unit	Skills	Page	Content
Week 1	Orientation /Drop & Add Week	Introduction		
Week 2	Unit 1: Lessons for Life	Speaking Vocabulary	9	Ex 1,2,3,
		Reading	10	Learning from the past
		Speaking	11	Ex.9,10
Week 3		Listening Vocabulary	12,13	Who do you think you are ? Ex.6 Page 13
		Speaking	13	Ex.10,11
		Reading	15,14	Immortal words

Week 4		Listening	P.16	Tell me about your self Ex.1,2,3,4,5,7
		Writing	17	An application Letter
		Video	18,19	Arctic Wisdom
Week 5	Unit 3: Four Walls	Speaking Vocabulary	33	Ex 1,2,3,4
		Listening	34	Compact Spaces
		Video	31	Climbing Yosemite
Week 6		Listening	34	Compact spaces Ex 1,2,3,4,
		Vocabulary Speaking	35	Vocabulary Adverb and adjective collocations Ex 10,11,12 Speaking Ex.13,14
		Reading	36	Old new towns
		Speaking	37	Ex 10
Week 7		Reading	39-38	The Paper Architect
		Listening	40	A Public project Ex 1,2,3,4,6,7
		Video	43	Denmark bridge
Week 8	Unit 4 : Innovation	Speaking Vocabulary	45	Ex1,2,3
		Listening/Vocabulary	46	Listening: Ex1,2,3,4,5 Phrasal verb come Ex6,7
		Speaking	47	Speaking Ex12
		Reading-Vocabulary	48-49-	Fold everything Ex 1,2,3,4 Idioms Ex5,6, Speaking Ex10
		Speaking		
		Reading	50-51	The Shoe Giver
		Listening	52	An Elevator Pitch

		Writing Video	53 54-55	Ex 1,2,3,4,5,7 Writing Describing How things work Video: Ethical Ocean
Week 9	Unit 6: Body Matters	Speaking Vocabulary	69	Ex 1,2,3,
		Reading Speaking	70 71	Exercises around the world Speaking:ex.10,11
		Vocabulary Listening	72	No pain ,no gain
		Speaking	73	Ex 14
		Reading	74-75	The Enigma of Beauty
Week 10		Listening	76	A bold Initiative Ex 1,2,3,5
		Writing	77	A formal report
		Video	78-79	Palestinian free running
Week 11	Unit 9 : The Music in us	Speaking Vocabulary	105	Ex 1,2,3
		Reading	106	World music
		Speaking & Vocabulary	107	Ex 8
Week 12		Listening idioms	108	
		Speaking	109	Ex 11
Week 13		Reading	110-111	One Love
		Listening	112	Desert Islands Discs Ex 1,2,3,5,6,
		Writing	113	A description of a traditional type of music or dance
Week 14		Video	114-115	A biopic
Week 15		Speaking Exams		

Expected Workload:

On average students are expected to spend at least (2) hours of study for each 50- minute lecture.

Attendance Policy

Absence from lectures and /or tutorials shall not exceed 15% . Students who exceed the 15% limit without a medical or emergency excuse acceptable to and approved by the Dean of the relevant college /faculty shall not be allowed to take the final examination and shall receive a mark of zero for the course. If the excuse is approved by the Dean, the student shall be considered to have withdrawn from the course.

Course Policies:

1. You are allowed up to (5) absences on Mondays/Wednesdays or (7) absences on Sundays/Tuesdays/Thursdays. If you exceed this number, you will fail the course.
2. Tardiness will not be tolerated. If you come to class after I take attendance, you are welcome to attend, but you will be considered absent.
3. Plagiarism is a serious academic offense that will result in your failing the course.
4. Learning notes by heart and repeating the information word by word in the exam is a type of plagiarism.
5. Participation is and essential parts of course work. It does not merely mean coming to class; it involves preparing before hand and playing an active role in class discussion.
6. Make-up exams will be offered for valid reasons only with the consent of the Dean.