



Philadelphia University
Faculty of law-
Department of -----
----- semester, 2007/2008

Course Syllabus

Course Title: Local Administration Law	Course code: 420464
Course Level: Fourth year	Course prerequisite (s) and/or corequisite (s): Administration Law (2)
Lecture Time:	Credit hours: 3 Credit Hours

Academic Staff
Specifics

Name	Rank	Office Number and Location	Office Hours	E-mail Address
Dr. Usama Nueimat	Assistant Professor			O_nimat@philadelphia.edu.jo

Course module description:

Module name: Local administration law **Prerequisite: Administrative law (2)**
Module number: 420464 **Module number: 420262**

This course addresses the topic of local administration, its elements, pillars and the manner of forming councils and local authorities, and the relation of the latter to the central authority, and its role in administering public and regional public facilities, and their public and private duties in serving the local community, and its development socially, culturally, economically and administratively.

Course module objectives:

- 1. provide students with the basic as well as advanced knowledge in topics relevant to local administration, constituents, elements and formation**
- 2. enable students to develop their cognitive and practical skills in the field of local administration along with dealing with related issues**
- 3. develop students abilities in writing and preparing legal research papers related to issues of local administration**

Course/ module components

- **Books (title , author (s), publisher, year of publication)**

Book Title	Author	Edition	Publisher	Publishing Year
Local Administration	Ali Khattar Shatnawi		Wael Publishers	2002

- **Support material (s) (vcs, acs, etc).**
- **Study guide (s) (if applicable)**
- **Homework and laboratory guide (s) if (applicable).**

General discussions of issues related to local administration like local boards, in addition to pointing out the development in this field on a national level an outside lecturer, (workshop in the multipurpose room)

Field visit

Research paper

Teaching methods:

Lectures, discussion groups, tutorials, problem solving, debates, etc.

Methods	Number of Lectures	Scores' distribution
Lectures	40	80%
Multipurpose room and field visits	2	---
Student's involvement in seminars, tutorials, and group discussions	4	5%
Quizzes and Assignments	2	5%
Paper research & Essays (maximum of 3000words)	---	10%
Total	48	100%

Learning outcomes:

- **Knowledge and understanding**

At the end of this module, a student will be able to:

A/1 express the principles and concepts related to local administration, particularly that which relates to public utilities and the formation of local boards

A/2 display advanced knowledge in the rules and basis used in issues of local administration and its practical applications

A/4 become familiar with topics related to local administration, including administration, the government, distribution of power and mandating specializations

A/6 become familiar with the methods and paradigms of academic research and the use of the sources of legal knowledge and modern techniques

- **Cognitive skills (thinking and analysis).**
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- **Communication skills (personal and academic).**
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- **Practical and subject specific skills (Transferable Skills).**
D/5 interact and deal with issues relevant to local administration

Assessment instruments

- **Short reports and/ or presentations, and/ or Short research projects**
- **Quizzes.**
- **Home works**
- **Final examination: 50 marks**

<u>Allocation of Marks</u>	
Assessment Instruments	Mark
First examination	20%
Second examination	20%
Final examination: 50 marks	50%
Reports, research projects, Quizzes, Home works, Projects	10%
Total	100%

Documentation and academic honesty

- **Documentation style (with illustrative examples)**
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- **Protection by copyright**
- **Avoiding plagiarism.**

Course/module academic calendar

This module consists of (48) hours allocated into (16) weeks, (3) hours a week, divided as follows:

Week	Subject	Date
1 st	The Meaning of Local Administration and its foundations. Origins and foundations of the Local Administration. Democracy and Local Administration	Feb, 22-26, 2004
2 nd	The General theory of the methods of administrative regulation and its significance, administrative Centralism: Meaning and examples	Feb, 29-March, 4, 2004
3 rd	Political centralism, administrative centralism, generalizing administrative centralism	March, 7-11, 2004
4 th	Administrative non-centralism: its definition, elements and examples	March, 14-18, 2004
5 th	Local administrative regulation in the contemporary world, England and the United States of America	March, 21-25, 2004
6 th	The local administration regulation in France: Origins, levels, and the Central Government's Control	March, 28-April, 1, 2004
7 th	The local administration regulation in Jordan: Development, the features of the Jordanian political system, origins of the local administrative regulation in Jordan	April, 4-8, 2004
8 th	Examples of administrative centralism in Jordan. Examples of administrative non-centralism in Jordan	April, 11-15, 2004
9 th	The formation of local boards in Jordan, methods used in choosing members, studying the arising amendments on the Jordanian Municipal Law	April, 18-22, 2004
10 th	Types of centralism control in the Jordanian Law System: Legislative, Judicial, administrative, Public View and Financial.	April 25-29, 2004
11 th	Similarities and differences between the Local Administrative Regulation Systems of England, France and Jordan	May 2-7, 2004
12 th	The idea of merging the local boards in Jordan, advantages of merging municipalities	May 10-14, 2004
13 th	Disadvantages of merging municipal councils, stages of merging them	May 16-20, 2004
14 th	Anticipated impacts of merging municipal councils in Jordan	May 23-27, 2004
15 th	Discussion of students' research papers	May 30-June 3, 2004
16 th	Final Exam	June 6-15, 2004

Expected workload:

On average students need to spend 2 hours of study and preparation for each 50-minute lecture/tutorial.

Attendance policy:

Absence from lectures and/or tutorials shall not exceed 15%. Students who exceed the 15% limit without a medical or emergency excuse acceptable to and approved by the Dean of the relevant college/faculty shall not be allowed to take the final examination and shall receive a mark of zero for the course. If the excuse is approved by the Dean, the student shall be considered to have withdrawn from the course.

Module references

Books

Book Title	Author	Edition	Publisher	Publishing Year
Domestic Judgment	Muhammad N.Abdulrazzaq		Almaarif Publishers	Alexandria, 1975
Public Administration in Jordan	Nader Abu Sheikha		Majdalawi Publishers	Amman, 1985
Municipal Council Chief	Abdul Qader Alshaikhali		Alfikr Publishers	Amman, 1983

Journals

**The Jordanian Law Society Journal
Official Newspaper**

Websites

